

Resume
Robert Kelleher
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Education

B.S. in Pharmacy	Temple University, Philadelphia, PA
M.BA in Health Administration	Temple University, Philadelphia, PA
J.D.	Golden Gate University, San Francisco, CA
Human Resources Mgmt (certificate)	California State University, Long Beach, CA

Work Experience

Daniel M. Marble, LCSW & Associates

Associate – Expert Witness for Group Homes, Mental Health Programs, and Skilled Nursing Facilities(IMD/STP).

Stars Behavioral Health Group

Director, Quality & Compliance; Corporate Compliance Officer 01/06 – 02/09;

Consultant: 02/09 – 05/10

- Overall responsibility for quality and compliance of this \$85 million company specializing in high risk adolescent & adult residential, mental health outpatient clinics and non-public schools with 1000 employees and 17 locations in California.
- Created and monitored a compliance program (including policies & procedures, Code of Conduct, Compliance Manuals, and annual OIG reports) to conform to the company's Corporate Integrity Agreement with the HHS Office of Inspector General.
- Revised and implemented Total Quality Management processes including Probes, Quality Councils, auditing procedures & tools for all programs in the company.
- Assisted in the development of a company-wide Electronic Health Record.

CA. Alliance of Child & Family Services

Director, Accreditation Services 04/01 – 11/05; Consultant: 04/00 – 04/01

- Overall responsibility for the creation and revision of accreditation standards of member agencies (Group Homes, Foster Family & Adoption Agencies, Non-Public Schools, Mental Health Programs)
- Coordinated and participated in the peer accreditation of all 160 member agencies.
- Assisted member agencies in state and county licensing and legal regulations.

Harbor View Adolescent Center, Harbor View Group Home, Regency High School (07/90 – 10/99)

- Chief Operations Officer of an adolescent psychiatric center with an annual budget of \$8 million and 175 employees. The first center of its kind in California to be licensed by multiple State & County agencies, it included a 24 bed locked SNF/IMD/STP, a 26 bed RCL 14 Group Home, an Intensive Day Treatment Program, a Foster Family Agency providing intensive in-home services, a state certified non-public school and an outpatient mental health clinic.
- Answerable to two for-profit and one not-for-profit Boards of Directors.
- Managed multiple provider contracts & supervised regulatory compliance.

- Created, licensed and certified a Foster Family Agency and an EPSDT funded outpatient, after-school program providing \$1.5 million of intensive “wrap around” treatment services to “at risk” children and their families.
- Devised and implemented new health record systems.

Consultant to various group homes, foster family agencies, adoption agencies and mental health programs in licensing standards and regulations, financial budgeting, human resources management, and Board of Directors/Governance issues.

Prior Work Experience

Corporate Project Coordinator	Telecare Corporation, Oakland, CA
Attorney	Garofalo & Fortune, San Francisco, CA
Assistant Administrator	St. Joseph’s Hospital, Philadelphia, PA

Licensures

Nursing Home Administrator, California No. 5498 (inactive)
 Attorney, California, No. 118103 (inactive)

Teaching Experience

Stars Behavioral Health Group

- Developed PP presentations for orientation and annual training (with testing) on Day Treatment (intensive & rehabilitation), Mental Health Services, Crisis Intervention, Crisis Stabilization, Therapeutic Behavioral Services (TBS), Medication Support, and Psychiatric Health Facilities (PHF), and trained the Training Directors of all SBHG clinical programs on these subject matters.
- Trained all SBHG Day Treatment staff throughout CA in program compliance standards and requirements.
- Developed PP presentation and trained clinical staff on “Law & Ethics” in relation to risk management, HIPAA and confidentiality.

CA. Alliance of Child & Family Services

- Developed PP presentation and trained Alliance agency executives and clinical management on “Developing a Quality Improvement Program”, “How External Standards Provide Internal Quality Control”, “The Recruitment and Hiring of Staff”, and “The Basics of Corporation Law, & How to Prepare and Manage your Budget”

Meridian Health Services Corporation, Los Angeles, CA

- Trained prospective administrators of CA. Skilled Nursing Facilities & Residential Care Facilities in Environmental Management, Governance, Personnel Management, Financial Management, and Patient Protective Arrangements (Wills, Trusts, DNR, Advance Directives).

Harbor View Adolescent Center & Group Home

- Trained all employees, at orientation and annually, on Patient’s Rights.
- Developed courses and trained all middle management staff in Employee Recruitment, Evaluation and Discipline, Continuous Quality Improvement, and Financial Reporting & Budget Management.

Personal

Volunteer for the Bob Hope Hollywood USO Center at Los Angeles Airport
 Volunteer for the Southern CA American Cancer Society
 Former volunteer guide at Independence Hall for the National Park Service
 Competent in **Windows, Word, Excel, Power Point and the Internet**